



# Elmwood School

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Headteacher: Mr. L. Cross, BA Hons. MSc, NPQH

Assistant Headteachers: Mrs G Francis, BA Hon, NPQML, and Mr M Hawkes, BA Hons, NPQSL

GF/DEC

15<sup>th</sup> March 2020

To Parents/Carers of all pupils in Year 9 – Transition Base

Dear Parent/Carer

We are delighted to be able to share with you the successes of the Transition base as a whole over recent weeks. The learning environment has settled into a much quieter place than we've seen previously and the pupils are focussed on their learning and academic progression enabling us to catch up on much needed lost time and disrupted opportunity.

To support our Transition learners, and to enable them to achieve their maximum potential, we are notifying you of our plans moving forward. If a pupil actively refuses to complete work during a session, or deliberately avoids work there will be an expectation he/she remains in school until the academic content is complete. Opportunities will of course be provided so pupils can complete work set within the school day (by completing during social times) and still return home on regular taxi transport. If, however, the amount of work to be completed results in the pupil missing their usual ride home, we will notify parents/carers and ask for you to make arrangements to collect your child at a given time. If you are unable to collect or make arrangements to send a taxi, we will arrange one for you and send the receipt home for payment.

Please can we ask you to take the time to discuss this matter with your child so they understand the importance of completing all academic content within the school day to avoid disruption at home. We are sure you can appreciate the need for the importance of academic content to be completed in the weeks ahead as we prepare for the Summer term and ultimately selecting options and moving to Pathways.

If you have any concerns or would like to discuss this further, please feel free to contact Mrs Francis at school.

Yours sincerely

Gemma Francis  
T2 Form tutor  
Assistant Headteacher

D Gould  
T1 Form tutor

S Wood  
T3 Form tutor



Team Teach Gold Award

Dyslexia Friendly School Level 1 Award

Walsall's Anti-Bullying Charter Mark – Silver Award



2020-2023

