**KEY DATES FOR COMPLETION OF SUMMER TERMLY REPORTS**

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| Friday June 25th 2021 | Deadline for **Curriculum Statements** to be added to School Reports |
| Friday July 2nd 2021 | Deadline for **Targets** to be added to School Reports |
| Wednesday July 7th 2021 | Deadline for **Assessment Data** to be added to spreadsheet |
| Friday July 9th 2021 | Deadline for **appointments** to be made for P&A |
| Friday July 9th 2021 | Deadline for **LC to colour code** Assessment Data |
| Monday July 12th 2021 | LM/DEC to check & print reports |
| Wednesday July 14th 2021 | Progress & Achievement (face to face) |
| Friday July 16th 2021 | Deadline for **uploading record of conversations/targets set** |